



| MEETING AGENDA | 10.00am – 3.00pm Friday 13 November 2015 |
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| Location: | Victorian TAFE Association (VTA) meeting room Level 3, 478 Albert Street, East Melbourne, VIC, 3002 |
| 10:00am | Welcome (please bring and wear a name tag) <ul style="list-style-type: none">○ Chair: Jenni Miles○ Note-taker: Jenni Miles○ Attendance○ Apologies |
| 10.10am | General Business <ul style="list-style-type: none">○ Incorporation<ul style="list-style-type: none">▪ Is it a good idea?▪ Mission statements▪ Who does what?○ Diploma equivalence/RPL○ Rob Bluer (IBSA)<ul style="list-style-type: none">▪ AISC endorsement▪ ACSF levels in units▪ Futures of ISCs○ CMM<ul style="list-style-type: none">▪ General update▪ Purchasing guides○ VET Development Centre |
| 11.30am | Morning tea <i>Tea/coffee/biscuits provided</i> |
| 11.45am | General Business continued <ul style="list-style-type: none">○ Review of No-Frills PD day○ 2016 meetings |
| 12.40pm | Lunch <i>Please note that lunch is not provided</i> |
| 1.30 – 2.55pm | Reviewing the validation process and instruments |
| 3:00pm | Meeting close |